

OCTC Committee Meeting 20 May 2021

Minutes

Present:

Committee Members: Belinda Culling (until approx 9pm), Grace Fleury (until approx 9pm), Ailsa Hawkins, Elaine Limburg, Jean McKinnon, Melissa Paterson, MaryRose Scoular, Dianne Sprott, Lynn van Beers, Jess Beevis (via phone link until approx 7.45pm) *Non-Committee:* Diana O’Kane

Apologies: (Jean/Belinda)

Leigh Birchall (excused until July)

Meeting opened: 7:05pm

• Minutes of Last Meeting (15th April) (Ailsa/Dianne)

Matters Arising:

• Agility Equipment Standardisation

- All new equipment manufactured and purchased after July 2020 MUST meet new regulations.
- By 1st Jan 2021, A-frames to be altered to the new height of 1650mm. Other changes to the A-frame by Jan 2024.
- By 1st July 2021, all weaves must meet the new regulations.

Donna will apply for a grant from the DNZAC to pay for the second set of gear to be done. Dianne has sent Donna the invoice for the first set so she can do the application.

• Gates for Porch

Still hoping MaryRose’s contact can look at these for us, but probably not urgent over winter. MaryRose will talk to him and arrange a date and time to meet at Forrester Park to look at what needs to be done.

• Relocating OCTC Survey

Members have been sent the general results of the survey and asked to keep possibilities in mind.

• Achievements Board

Diana still hasn’t sent the details to MaryRose, but will do so.

• DTANZ Seminar

None of the Obedience members responded to the email asking if anyone wanted to go to this, except Kristine Luyten. Grace had to pull out, so we won’t be sending anyone. Krissy was interested in the idea of presenting a workshop with OCTC people on current methods of CO training, which makes more sense financially and more people can attend.

• Children at Training (MaryRose)

MaryRose has written up a draft policy and will email this out to the committee for future discussion.

• Photography Policy (Jean)

In principle, the committee is happy with the policy, but we need a practical way to implement it and gain permission. A tick box on membership forms, entry forms etc would be the easiest option, and ways to do this are being investigated. We can only apply this policy to photos/videos being taken by OCTC for OCTC use, not to private individuals doing it for their own use.

• Sandbags

Belinda contacted Jacqui Lassen of A Dogz Tale about the sandbags. Jacqui is going to put something together and send it to Belinda. Belinda will get measurements and photos and send this to Diana for distribution before the next meeting.

• Treat Bags

Dianne has received 50 and has them at her house.

• Club Dollars

The shift to digital dollars has been very well received so far and seems to be working well. Expecting a few more people to swap their paper dollars for digital dollars in the near future now that all club members have been advised.

- **Garage Mud**

Anne was advised of the mess made by the contractors dredging the stream and has sent the complaint and the photos on to Shirley Stuart at the DCC asking her to contact me about the matter.

Ongoing (no progress to report but not forgotten)

- Electronic Storage of Club Records
- Ribbon Grant
- Level 2 Training and Shows Policy
- Instructor Resources on Website (Manuals, Course Notes etc)
- Policy Document Updates

Coordinator Reports:

- **Agility (Belinda Culling) (Belinda/Melissa)**

Classes are going well. Numbers are down a little with it being winter. Current trainers MaryRose, Anne and Belinda.

One set of contact gear has been upgraded to meet the new regulations, with the exception of the dog walk that needed something else done to it. Donna is sorting this out. Huge thanks to Donna for organizing the changes.

Fantastic to see our newbies coming through and entering champ events recently.

- **Canine Companion (Lynn van Beers) (Lynn/Jean)**

We have just completed the April CC1 & CC2 courses. 13 out of 18 CC1s plan to enrol for the next CC2, with many of those already having plans to then move into a sport. A large amount of these dogs are still very young. All the CC2s are moving on into a sport.

The next courses start 2nd June-7th July. The 28th July -1st Sept is already nearly full. I have concerns about winter trainer availability for that course block.

I would like to put forward that the CC courses have a price rise, as they are way less than what other Dunedin trainers charge for similar classes. We can't charge the same rate, but we can charge more than we currently do, especially as the pressure is really on the CC trainers to keep holding these classes as the club's only real means of income. I am suggesting CC1 raise from \$95 to \$110 incl treat bag. CC2 raise from \$85 to \$100 excl treat bag for the 6 week courses.

Lynn moved that the fees for Canine Companion 1 increase to \$110 and for Canine Companion 2 to \$100 (treat bag extra if required). Seconded by Dianne. Passed unanimously.

A note has been added to the website in the Canine Companion section that these courses are full until late September but that there is a cancellation list.

- **Obedience (Jess Beevis) (MaryRose/Ailsa)**

I have been splitting my time between Dunedin and Invercargill, and will be spending the next two weeks in the NI. I then fly to Australia on the 14th June with dogs to follow a few weeks after.

This move means that I will need to withdraw as Obedience Coordinator. I have tried to find another member to take over, but unfortunately this has proven difficult.

I would like to thank the committee for the changes they have put in place to support obedience over the last few months, and I hope that members can find a way to grow obedience at the club again.

There has been a lot of discussion among members about non-members attending training and I truly feel this will make a big difference and then have positive flow on effects to member numbers.

Further discussion on this topic is covered in General Business.

- **Rally-O (Elaine Limburg) (Elaine/MaryRose)**

Small numbers for this block of courses. 3 in Novice, 6 seniors, 3 Rally 1 and 7 now in Advanced. The winter and later time slot for Rally 1 is putting newbies off.

- **Treibball (Carina Hyink-Gough) (Carina/Ailsa)**

Treibball is running smoothly and preparation for the 11th June tournament is underway. We have one new beginner who is starting in the next block from a CC class.

The seniors have Helena for a trainer but due to her many commitments we often train on our own. I was wondering if it would be possible to either pay per night or at the end of a block for this class, as sometimes Helena's commitments are not always known well in advance. She does try though.

Seniors will pay in advance for the course as usual but at the 50% no-instructor rate. At the end of the course, they will pay the extra amount required for the sessions where an instructor was present.

Carina asked about the process for changing the rule preventing non-members from attending training sessions. The process is set out in our regulations. Any rule change needs to take into consideration the impact on the whole club, not just one code.

(Elaine Limburg)

I have talked with Anne McL about us getting more notice about the Friday nights that we cannot have the hall for anything other than breed shows. The breed shows we always know about well in advance so isn't a problem. As we charge for courses for our juniors, losing a night is a problem. TCTC have asked to be allowed to set up for their rally show and obedience on the Friday nights before, however they are happy for us to hold our Treibball tournament on the 11th of June if we set up the rings for them for their show the next day.

- **Flygility (Elaine Limburg) (Elaine/MaryRose)**

Next training day is 22nd May. There was to be one on 12th June but this now clashes with TCTC rally. Will try and sort out an alternative date.

- **Forrester Park (Dianne Sprott) (Dianne/MaryRose)**

- DCC contact identity Shirley Stuart has no authority to approve use of soccer fields for agility shows.
- There will be a 25% charge of normal hire fee for any Champ show cancelled within 3 months of booked date.
- Health clinic / eye exams / Semen collection 21st August 2021. Contact Simon Monson cowanheightslabs@gmail.com
- Benefit show catering hours Saturday 8.00 am – 4.00 pm, Sunday 8.00 am – 1.00 pm then clean up. WKA have accepted our offer to cater their show on the Sunday, with the 40/60 split going to OCTC and FP.

Dianne asked if she should ask FPMC for a dispensation on the Champ show hire for our Obedience shows, as the numbers are so low. The next show in September is combined with Agility, followed by a show in March. There may be other solutions that come up in the meantime so we will wait and see before looking into this possibility.

Secretary Report (Diana O’Kane)

• Membership

- Membership is currently 66.
- New members for approval: Geraldine Stratton, Helen Chignall, Janet Rountree, Kay Pearson (Carina/Ailsa)

• Secretary Hours

29th March – 25 April 2021 46.00 hrs Approved Treasurer/President and paid. Ratified by committee (Melissa/Jean)

Secretary		Show Secretary	
Email/FB/Phone/Text/Msg	9.75	Catalogue (Rally-O)	6.00
Meetings	Agenda	Show Entries (Rally-O)	6.75
	Attendance	Show Prep (Rally-O)	5.25
	Minutes	Promotion (Rally-O)	0.25
Website/Facebook updates	0.50	Website (Rally-O, Agility)	1.00
CC Preparation	2.00		
Membership	1.50		
Club Dollars	1.25		
Misc: Hours Record	0.25		
26.75		19.25	

• Correspondence (Lynn/MaryRose)

Inwards (accepted)

- Janet Bainbridge (SR) – SRO Financial Reports for y/e 31 March 21 (+ revised version) and month ended 31 March
- Janet Bainbridge (SR) – SR AGM agenda and regional meeting agenda, accompanying documents
- Sheelah Stevens – acknowledgement of NZARO judging appointment cancellation
- Karen Grant (DNZAC) – Agility Committee notices to clubs (attached)
- Richard van den Bos (SR) – voting registers have been updated (removed non-OCTC members)
- Colleen Begg (DNZ) – updated DNZ membership list to remove non-OCTC members
- Colleen Begg (DNZ) – acknowledged receipt of Exec council voting form
- Otago Equestrian Centre – invoice 5664 \$75
- Janice Kirk (DTANZ) – acknowledged withdrawal of Grace Fleury workshop registration and membership
- Steven Thompson (DNZ) – FAQ sheet regarding proposed sale of Prosser St building
- Sue Barr (DNZ) – statement 30.04.21
- Joanne Hammond (CDTC) – notification of new committee
- Richard van den Bos (SR) – request for club rep details
- CanterburyCOC – flyer for Agility ribbon trial
- SelwynDTC – flyer for Agility ribbon trial
- NCDTC – notification of new committee
- Janet Bainbridge (SR) – reminder of SR Regional meeting
- Lyn Clearwater (TCTC) – okay for Treibball tournament before TCTC Rally if rings set up afterwards
- Karen Grant (DNZAC) – Agility show manager’s handbook
- Anne McLachlan (FPMC) – request for Treibball racks to be removed before Poultry Show.
- Anne McLachlan (FPMC) – copied in on email to Shirley Stuart (DCC) re mess left by contractors.
- Karen Morrison (NZDAC) – request for ribbon sponsorship for NZDAC (see General Business)
- Anja Jane Johnston (AJ Equestrian) – offer of sponsorship (see General Business)
- Reece Smith (Zone 5 Games) – request to borrow Agility equipment for Games weekend (see General Business)
- Isobel Syme and Carole Logan- completed Agility judging contracts for June
- New training enquiries x 24

Outwards (endorsed)

- Colleen Begg (DNZ) – completed Exec voting form
- Lyn Clearwater (TCTC) – seeking approval to run Treibball tournament the evening before TCTC show

- Janice Kirk (DTANZ) – withdrawal of Grace Fleury workshop registration and DTANZ membership
- Anne McLachlan (FPMC) – notice that NZARO shows are cancelled and replaced with OCTC shows, and complaint about mud left on garage by DCC contractors.
- Anne McLachlan (FPMC) – agreement to remove Treibball racks before Poultry show.
- Sheelah Stevens – cancellation of July NZARO judging appointment
- Anja Jane Johnston (AJ Equestrian) – response to sponsorship offer
- Reece Smith (Zone 5 Games) – response to request to borrow equipment
- Richard van den Bos (SR) – provision of SR rep details.
- Janice Kirk (DTANZ) – workshop registration form and DTANZ membership form for Grace Fleury
- Roy Thorndycraft and Wayne Grant – thank you for checking OCTC Agility gear before April show.
- Response to all training enquiries

Diana has resigned from the Obedience/Rally-O Show Secretary position. A four weeks' notice is now in place. Diana has offered to continue to act as Rally-O Show Secretary as a volunteer, although some tasks may be delegated out, and is happy to assist the Agility Show Secretary as needed.

Diana will redraft the current contract to reflect this change.

Treasurer's Report (Dianne Sprott) (Dianne/Ailsa)

APRIL BANKING: Balances on 30 April 2021 \$4,468.20 Total Term Deposits x 3 \$33,995.38

Payee	Reason	Amount	Club	Agility	Obedience	Rally	CanComp	Treibball	Spshp/Fnd
Various People	April Ag entry	45.00		45.00					
Dianne Sprott	April Ag prize \$	60.00		60.00					
Various People	June Jmprs entry	495.00		495.00					
Various People	Agility Training	249.00		249.00					
Dianne Sprott	March Obed prize \$	100.00			100.00				
Various People	Obed Training	16.00			16.00				
Various People	Rally Training	68.00				68.00			
Various People	April Rally entry	945.00				945.00			
Various People	CC 1 Ap x 2/Jun x 7	747.00					747.00		
Various People	Treibball Training	357.00						357.00	
Various People	LongLine sales	40.00							40.00
Various People	Treat bag sales	132.00							132.00
Janet Rountree	Membership	36.50	36.50						
Pim Allen	Deposit Error	30.00	30.00						
Helen Chignall	????	52.00	52.00						
Westpac	Interest	0.29	0.29						
TOTAL \$ IN		3372.79	118.79	849.00	116.00	1013.00	747.00	357.00	172.00
Dogs NZ	Annual Subs	226.00	226.00						
Dianne Sprott	Ink cartridge	44.99	44.99						
Diana O'Kane	Secretary Ma/Ap	1104.00	1104.00						
Dianne Sprott	Ap Ag prizes/J gifts	1230.00		1230.00					
Wayne Grant	Ap Ag Judges exp	20.00		20.00					
Martin Bush	Ap Ag Judges exp	90.00		90.00					
Joanne Rennell	Ap Ag Judges exp	100.00		100.00					
Helena Akesson	Ap Ag entry Refund	43.50		43.50					
Donna Burns	Ap Ag Judges Lunch	62.32		62.32					
NZKC AC	Ap Ag levies	787.87		787.87					
Dianne Sprott	Thank you cards	24.50		12.25		12.25			
Dianne Sprott	Ap Rally Judge sgifts	150.00				150.00			
Ann Davis	Ap Rally Judges exp	30.00				30.00			
Jo Miller	Ap Rally Judges exp	90.00				90.00			
Dawn McCracken	Ap Rally Judges exp	100.00				100.00			
NZKC AC	Ap Rally Levies	299.34				299.34			
Sthrn Reg Obed	Ap Rally Levies	137.00				137.00			
Forrester Park	Ap Rally venue hire	200.00				200.00			
Equestrian Centre	Ag Training x 3	225.00		225.00					
Forrester Park	April Training x 17	680.00			160.00	160.00	160.00	200.00	
Donna Burns	Ag gear upgrade	94.80		94.80					
Sthrn Steel Fabric	Ag gear upgrade	1615.41		1615.41					
Elaine Limburg	Long lines	239.85							239.85
Tevra K9 training	Treat Bags	449.65							449.65
TOTAL OUT		8044.23	1374.99	4281.15	160.00	1178.59	160.00	200.00	689.50
April only	In	Out	\$Mvmnt						
Club	118.79	1,374.99	-1256.20						
Agility	849.00	4,281.15	-3432.15						
Obedience	116.00	160.00	-44.00						
Rally	1,013.00	1,178.59	-165.59						
Canine Comp	747.00	160.00	587.00						
Treibball	357.00	200.00	157.00						
Spshp/Fndrsng	172.00	689.50	-517.50						
1 Sep20 –30 Apr21	In	Out	\$Mvmnt						
Club	2,518.85	12,209.58	-9,690.73						
Agility	7,347.50	7,548.86	-201.36						
Obedience	1,676.00	4,929.30	-3,253.30						
Rally	5,024.50	5,841.54	-817.04						
Canine Comp	6,762.00	2,294.02	4,467.98						
Treibball	909.00	830.00	79.00						
Spshp/Fndrsng	2,635.21	2,289.43	345.78						
TOTAL	\$26,873.06	\$35,942.73	-9,069.67						

April Agility show 2021	Expenses	Deposits
Entries		4,371.00
Schedule	90.00	
Judges gifts	150.00	
Judges exp, Martin Bush	90.00	
Judges exp, Wayne Grant	20.00	
Judges exp, Joanne Rennell	100.00	
Judges Lunches etc	62.32	
Forrester Park venue hire	248.00	
NZKC AC Levies	787.87	
Cash prizes	1,020.00	
Show secretary costs	42.00	
Entries Refunded	92.00	
	2,702.19	4,371.00
	Total	\$1,668.81

April Rally show 2021	Expenses	Income
Entries		1,441.00
Schedule	115.00	
Forrester Park Venue Hire	200.00	
Sthrn Reg Obed Levies	137.00	
NZKC Levies	299.34	
Judges gifts	150.00	
DogsNZ Certificates	40.00	
Airfares, Ann Davis	313.60	
Judges exp, Ann Davis	30.00	
Judges exp, Jo Miller	90.00	
Judges exp, Dawn McCracken	100.00	
Show Secretary	738.00	
Prizes	97.00	
	2,309.94	1,441.00
	Total	-\$868.94
<i>Entries = \$1976 less \$535 club dollar payments</i>		

Club dollars come in as income but are actually an expense. What is the best way to account for these – where they are earned or where they are spent? They have a significant impact on the income/expense ratio of Rally-O shows but reflect income being generated through other activities.

A breakdown of the costs of the Canine Companion courses would also be useful to check that the profit margin was worthwhile and if there were areas for improvement.

Treasurer's Correspondence

Inwards 13th – 30th April

Tevra K9 Training invoice for treat bags.

Diana O'Kane secretary's invoice for 29th March – 25th April.

Forrester Park invoices for April training and April rally show.

Otago Equestrian Centre invoices

Outwards 13th – 30th April

Emails between myself, Janice from Tevra and Jess organizing the pick up of treat bags from Chch.

Show Secretary Report (Diana O’Kane)

- Schedules for September Agility and Obedience are due 31 May, September Rally-O due 30th June.
- After any OCTC show, wheelie bins are to be put outside front door for emptying. It would also be helpful if someone let Dianne know how many bins are used. If the hall bin is full or close to it, it should go out. We may just buy DCC rubbish bags to be added to household rubbish instead of paying for the bin to be emptied.
- Following a couple of meetings and many email discussions, Rally-O have come up with an alternative to NZARO Rally-O. This will be run under the name of OCTC and consist of “Otago Rally” (standard Rally-o), “Speed Rally” (equivalent of Zoom), and “Agility Rally” (equivalent of Handy). There will be four classes within each type (Foundation, Novice, Advanced, Excellent) and eligibility will be based on current NZARO status for the initial show. Classes will be judged by experienced OCTC members. Rules will be drawn up but will be based on current NZARO/DNZ rules. Qualifying and title certificates are being designed by members and we will be making rosettes rather than buying ribbons. The hope is to keep the cost down while still providing an enjoyable show. Entry fee is suggested at \$6. Entry is open to anyone and no membership to any organisation required.

This format was approved by the committee, but \$6 was felt to be too low.

Ailsa moved that the entry fee be raised to \$8. Seconded by Jean. Passed unanimously.

- Treibball tournament scheduled for 11th June.
- What is happening with sponsorship? This has not progressed because the application form was too hard to complete. Diana will try to find the forms and send them to MaryRose.
- Ailsa has donated her new laptop on permanent loan to the club to use for Obedience and Rally-O shows as the old one is about to give out. Need to buy a USB number pad for it. The Dog Show programme has been loaded up on this laptop but seems to have some teething issues. Will get sorted by September.

Agility	Obedience	Rally-O	Treibball	Schedule Due
			11 June 21 Tournament	
19/20 June 21 (at EC) 5 x Jumpers				28 Feb (Apr DW)
		3 /4 July 21 OCTC Rally-O Event		n/a
11/12 July 21 Zone 5 Games				n/a
21/22 August 21 Zone 5 team trials				n/a
11/12 September 21 2xAg,2xJ,AD,ADXA	11/12 September 21 3 x Obedience Champ			31 May (July DW)
		18/19 September 21 4 x DNZ RallyO Champ		30 Jun (Aug DW)
3 October 21 Ag/J ribbon trial				n/a
	7 November 21 Obedience ribbon trial			n/a
		27/28 November 21 OCTC Rally-O event		n/a

JUDGES				
19/20 June 2021	Ch Jumpers x 5	Carole Logan	Isobel Syme	
3 /4 July 2021	OCTC RallyO Event	Ailsa, Elaine, Diana, Helena, Carina, Lynn		
11/12 Septmbr 2021	Ch Ag/Jmps/AD/ADX	Janette Davis (tbc)	Emily Tighe (tbc)	Roy Thorndycraft (tbc)
11/12 Septmbr 2021	Ch Obedience x 3	Steve Hull	Liz Wilkinson	Jenny Greer
18/19 Septmbr 2021	DNZ Ch RallyO x 4	Arend van den Bos (tbc)	Yvette Coutts (tbc)	Lyn Clearwater (tbc)
3 October 2021	Agility R/T			
7 November 2021	Obedience R/T			
27/28 Novmbr 2021	OCTC Rally-O Event	Club members		

19 th & 20 th June Championship Jumpers x 5				
Schedule due 28 th February for April Dog World			Entries close: 21 st May Equestrian Centre	
Show Manager		Donna Burns		
Start Time		Course walk 8am		
Judges		Carole Logan	Isobel Syme	
Expenses		\$246	Not stated	
Accommodation		Own arrangements	Own arrangements	
Travel		own	own	
Saturday		JA1,JC2,JC3,JB3	JC1,JB1.JB2,JA2	
Sunday		JB4,JA4,JA5	JA3,JC4,JC5,JB5	
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Prizes 1-3, \$25, \$20, \$15 Proplan - Donna?			Mikey's Kai food truck and Archie Coffee van?	

3 rd & 4 th July 2021 Rally-O Event						
Pre-entry and entry on the day						
Show Manager						
Start Time	Walk through 9.15am, 9.30am start					
Judges	Ailsa	Elaine	Diana	Helena	Lynn	Carina
Expenses						
Accommodation	n/a	n/a	n/a	n/a	n/a	n/a
Travel	n/a	n/a	n/a	n/a	n/a	n/a
Saturday	OF, AF	ON, AA	OA, AN	OE, SN	SA, SF	SE, AE
Sunday	OF, AF	ON, AA	OA, AN	OE, SN	SA, SF	SE, AE
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster		
1 st dog food, 2 nd toy, 3 rd choc fish			Shared lunch			

11 th & 12 th September 2021 Ch Agility x 2, Ch Jumpers x 2, AD Trial, ADXA Trial				
Schedule due 31 st May for July Dog World			Entries close: 15 th August	
Show Manager				
Start Time				
Judges				
Expenses		Janette Davis (tbc)	Emily Tighe (tbc)	Roy Thorndycraft (tbc)
Accommodation		Belinda		
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Ribbons 3 rd – 10%, prizes 1-3, \$25, \$20, \$15 Proplan?			Mikey's Kai food truck and Archie Coffee van?	

11 th & 12 th September 2021 Championship Obedience Tests x 3				
Schedule due 31 st May for July Dog World			Entries close: 29 th August	
Show Manager				
Start Time				
Judges		Steve Hull (awaiting contract)	Liz Wilkinson	Jenny Greer
Expenses			\$75	
Accommodation			Own	
Travel		Airfares paid (\$282) Jill booking flights	Own	
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Ribbons 1- 5 Beg/Nov, 1-3 A,B,C Prizes 1-3, \$25, \$20, \$15 Proplan?			Mikey's Kai food truck and Archie Coffee van?	

18 th & 19 th September 2021 Championship Rally-O x 4				
Schedule due 30 th June for August Dog World			Entries close: 5 th September	
Show Manager				
Start Time				
Judges	Arend van den Bos to be contracted		Yvette Coutts to be contracted	Lyn Clearwater to be contracted
Expenses				
Accommodation			n/a	n/a
Travel			own	own
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, prizes/ribbons to 3 rd , ribbons to be ordered?				

3 rd October 2021 Agility Ribbon Trial				
Not scheduled				
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster

7 th November 2021 Obedience Ribbon Trial				
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster

27 th & 28 th November 2021 Rally-O Event				
<i>Pre-entry and entry on the day</i>				
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, order ribbons from NZARO (1 st /2 nd), prizes to 3rd			Shared lunch	

General Business

• Sponsorship Options

Lynn has suggested approaching **Agora Butchery** for sponsorship. They are a Dunedin firm that produces Robbers Dog and Possum pet rolls. We promote both this a lot in our classes as great treats for dogs.

AJ Equestrian are a Mosgiel equestrian shop. They sent us an email offering to discuss sponsorship options. They sell a wide range of dog equipment, some not available elsewhere in NZ.

MaryRose will try to find the sponsorship letter we used to have and pass this on to Elaine. Elaine will then approach Agora and AJ Equestrian to discuss.

• NZDAC Sponsorship Request

NZDAC are looking for ribbon sponsorship - \$200 per class. It was felt that we are not in a position to sponsor this year.

Ailsa moved that we not sponsor any NZDAC ribbons this year. Seconded by Jean. Five for, two against. Passed.

• Zone 5 Games Weekend

We have been ask to provide some Agility equipment for this event on 10/11 July. Which particular items has not been specified. No problem with this. Diana will email Reece to confirm that we are happy to do this.

• Training Fees For Handlers with Multiple Dogs

A couple of people have sought clarification as to whether a handler with multiple dogs is expected to pay a training fee per dog. Prior to pre-paid block course fees coming in, I believe the practice was to just pay one fee per handler for the evening and run as many dogs as you liked, and this is still the case for the prepaid fee. Otherwise this is going to get very expensive for multi-dog handlers.

Ailsa moved that there be one fee paid per handler per night, regardless of the number of dogs being trained or classes attended (this does not include Canine Companion). Seconded by Jean. Six for, one against. Passed.

Jean moved that a handler with a dog in an instructor-led class and a dog in a class with no instructor (eg a Senior class) pay the full training fee rather than the half-price training fee. Seconded Carina. Five for, one abstained. Passed.

Diana will advise all coordinators of this.

• Agility Show Sec Delegations

List of tasks (from Donna)

- Decide event format (classes, judging order etc)
- Complete schedule for DW and load details onto DNZAC site for online entry
- Check schedule proof
- Entries processing/payments
- Catalogue and running orders
- Call Steward sheets
- Scribe sheets
- Pay levies
- Find judges
- Send judging contracts
- Arrange judges' flights and other travel plans
- Arrange judges' accommodation and transport if needed
- Check arrangements to feed judges
- Check courses to identify equipment needed, arrange to borrow if necessary
- Ensure timers have batteries and spares
- Organise judges' gifts/cards
- Ensure supply of CRC/Challenge/AD certificates – order if needed
- Check and replenish stationary/ink/printer paper etc
- Order ribbons
- Organise prizes
- Raffle
- Catering
- Helpers roster
- Arrange delivery of sponsor product
- Upload results

Need to identify which tasks are already being done and by who, and which jobs (if any) Melissa would like to keep. Then can work on filling the gaps through delegation. Also need to add in any tasks that are missing. This will be readdressed at the next meeting.

- **Competitive Obedience**

An email was sent out to Obedience outlining the cost breakdowns of shows and putting forward some suggestions to consider how these costs could be funded or reduced. There is not yet enough feedback to make any further progress at this time. Jess is organising an Obedience meeting to discuss the future of the code. It was pointed out that the issue at hand was OCTC Obedience, not Obedience in general, and that non-members should not be involved in discussing OCTC's business. Elaine is willing to attend an OCTC meeting as President to provide a committee presence, but not a Dunedin-wide meeting.

Ailsa and Diana expressed interest in starting a Foundation Obedience class on Tuesday evenings, possibly combined with other codes such as Foundation Treibball (this is yet to be discussed with Treibball) or Scentwork. The plan is to provide an Obedience option for people coming through from Canine Companion or off the street, and for members from other codes who are interested in new skills or want to brush up on old ones, eg Rally-O. Current Obedience members would still be welcome to train that night but would have to work around the Foundation class and take responsibility for themselves.

This matter will be revisited at the next meeting when more information will hopefully be available.

Meeting closed: 9.20pm

Next meeting: 17th June 7pm

Agility Committee Notice to Clubs

Good Evening Clubs

Following our last Agility Committee meeting there are some things we would like to highlight to clubs:

1. **Equipment**

- a) Clint Banks has been appointed as the AC's Equipment Co-ordinator. Clint can be contacted by email at equipment@dnzac.nz
- b) Clubs are reminded that equipment used for training only does not need to meet current specifications, but it must be safe. If you have any questions about a specific piece of equipment please contact Clint Banks at the email address above.
- c) Given the interest from competitors in the status of equipment updates, clubs may want to consider detailing this in show schedules and on the Agility Facebook pages prior to competitions.

2. **Levies**

A reminder that levies for championship shows are to be submitted before the show is held. Clubs are also reminded that levies are to be paid to the Agility Committee account 38-9008-0746115-00, not Dogs NZ.

3. **Club Grants**

The Club Grants Promotional Grant form has been updated to remove the requirement to apply for a Promotional Grant prior to the event. Clubs now apply after the event (to a deadline of 6 weeks following the event) and must include photos with their application.

4. **Incident Reporting**

Clubs are reminded that reports need to be submitted by the Show Manager at the time of the incident. There has been a couple of incidences of unacceptable delays in submitting incident reports.

5. **AD and ADXA Trials Available**

- a) Zone 1 – one ADXA trial is available
- b) Zone 2 – one ADXA trial is available
- c) Zone 3 – one AD trial is available

If you wish to apply for one of the available trials, please email secretary@dnzac.nz with the proposed date.

6. **Show Managers' Responsibilities**

The AC have created a Show Managers' Handbook in an effort to assist Show Managers in their very important role, as it has become apparent that not all Show Managers are aware of the full scope of their role and what to do/where to go to for guidance if an incident occurs. We hope that this document will guide them and provide some clarity. You will receive a copy of the handbook prior to your next show.